Part Time Position Available

Library Assistant 1

Poynette Area Public Library

608-635-7577

The Poynette Area Public Library is seeking an enthusiastic person with strong customer service skills, extensive computer knowledge, and the ability to multi-task despite interruptions. The ideal candidate would also have experience working in a library as well as an Associate’s or Bachelor’s Degree.

**Schedule:**

This position would require two evenings and every other Saturday for a total of 16 hours every two weeks. Position does not include benefits.

There may be opportunities to work extra hours to cover vacations and special programs.

**Compensation:**

Compensation is hourly based between $10.00 and $12.00 depending on qualifications and experience.

Complete job descriptions are available at the Poynette Area Public Library circulation desk.

Applications can be found on the Village of Poynette website at <http://poynette-wi.gov/2315/Employment> or at the front desk at the library. Application deadline is March 8, 2018.

Submit application, cover letter, and resume to Lindsey Ganz at the Poynette Area Public Library: 118 North Main St – PO BOX 368, Poynette, WI 53955.